

Vacancy Notice FPI N° 288027
Programme Officer - Regional Crisis Response Planner
Contract Agent Function Group IV

We are

The core business of the European Commission's Service for Foreign Policy Instruments (FPI) is to put EU foreign policy into action - fast and flexibly - in a policy-driven approach. The Service deals with the regulatory and financial aspects of EU foreign policy. It acts as first responder to foreign policy needs and opportunities, focusing on conflict prevention and peace as well as on leveraging the EU's influence in the world.

The Service plays a crucial role in translating the European Commission's political priorities into external action, in line with the EU's Global Strategy for Foreign and Security Policy.

The Service reports directly to the High Representative/Vice President. The Service works in close co-operation with the other services of the Commission and with the EEAS, both at headquarters and in EU Delegations.

FPI staff around the globe are proud of the work that they are achieving and have a strong sense of purpose and motivation. They take, and value, a high level of personal responsibility. A policy-driven approach, a focus on priorities, solutions and impact, combined with a welcoming and supporting atmosphere, are part of the service's corporate culture. In terms of values, the service promotes professionalism and teamwork, encourages commitment and promotes respect. It also seeks to embed trust and fairness while prioritizing effective communication at all levels.

The regional team of FPI for the Middle and North Africa (MENA) operates from the EU Delegation to Lebanon. It works with 16 EU Delegations / Offices in the region¹, relevant external actors and with FPI and other services in Brussels to conceptualise, elaborate and implement activities funded through the Neighbourhood, Development and International Cooperation Instrument (NDICI-Global Europe), notably under its rapid response mechanism (for crisis response and foreign policy needs) and its thematic pillar (for the stability & peace programme). FPI and the regional team are also in charge of the implementation of projects funded under the former Instrument contributing to Stability and Peace.

Established in 2017, the regional team consists of a staff of 12 at the EU Delegations to Lebanon and Tunisia. Team spirit, a strong sense of initiative and responsibility is a common feature of all team members.

We propose

We propose an attractive and challenging position as Programme Officer - Regional Crisis Response Planner primarily planning and managing Stability & Peace-related projects.

¹ Algeria, Egypt, Iraq, Israel, Jordan, Kuwait, Lebanon, Libya, Morocco, Palestinian territories, Saudi Arabia, Syria, Tunisia, Turkey, United Arab Emirates, Yemen.

We look for

We look for an experienced, dynamic, reliable, well-organised person with a good team spirit and excellent planning and project management skills. She/he should be pro-active, flexible and able to organise the work independently with a strong sense of responsibility. She/he should be able to adjust to multiple tasks even under tight deadlines.

A positive attitude, excellent writing and communication skills, excellent inter-personal skills, and good judgement are also essential, as well as a good knowledge of EU financial and contractual procedures. Availability for frequent travel in the MENA region is required.

The candidate should have at least 3 years of experience in project management, preferably including for international crisis response contexts. An excellent knowledge of English as well as a very good knowledge of French are essential. Knowledge of the Middle East and North Africa region and relevant field experience in the region will be an advantage. Ability to work in a team and in a multi-cultural environment and to handle issues of a sensitive political nature. Knowledge of EU policy and programmes relevant to conflict prevention, crisis response and peacebuilding would be an advantage.

Security clearance: If not already acquired, the selected candidate should request it when taking up function.

Applications

Interested candidates should send their CV & a short motivation letter (max. 1 page) as follows:

To: Delegation-Lebanon-Recruitment@eeas.europa.eu

Subject: Application for vacancy FPI N° 288027 – Programme Officer - Regional Crisis Response Planner

Only FG IV Contract Agents currently in the EU institutions, candidates from a valid FG IV EPSO CAST reserve list or candidates registered as FG IV in the EU CV online database will be considered for this position.

Deadline for application: 21 October 2022 @ 12:00 Beirut time